



THE DIOCESAN SYNOD OF FREDERICTON

115 CHURCH STREET, FREDERICTON NB E3B 4C8

(506) 459 1801 [o] (506) 460 0520 [f]

Approved 26 January 2005

MINUTES OF THE MEETING OF DIOCESAN COUNCIL

17 November 2004

Trinity Church, Parish of Saint John

Pre-meeting circulation:

- Agenda
- Draft Minutes 15 September 2004
- AST Campaign Request
- Memo RE Long Term Disability
- Council Team Reports
- Finance Committee Report
- 2005 Draft Diocesan Budget (3rd)
- Assistant Curacy Policy draft

Meeting circulation:

- Draft Sexual Harassment Policy; Draft Privacy Policy; Capital Projects Report; Spiritual Development Team Report

1. OPEN

1.1 The Meeting was called to order at 10:06 a.m. with welcome by the Chair, Bishop Claude Miller. The Bishop offered a word of thanks to the Rector of Trinity Church and parishioners for their hospitality.

1.2 Attendance

Regrets: Murry Arnott; Malcolm Berry; Ed Coleman (L); Richard McConnell (a.m.); Walter Williams

Attending: Stuart Allan; Rod Black; Kevin Borthwick; John Cathcart; David Edwards; Charles Ferris; Shara Golden; Geoffrey Hall; Vicars Hodge; Trevor Holder; Mohan Iype; Gloria Jennings; Keith Joyce (a.m. only); Christopher Ketch; Ginny McEwen; Claude Miller; Elizabeth Murray; Keith Osborne; Elizabeth Reid; Fred Scott; John Sharpe; Donald Thompson; David Watts.

Observers: Ana Watts (Communications); David Kierstead (Finance Committee); George Porter (Youth Action Director).

Guests: 11:30- 12:15 p.m. - Judith Arbow; Kenn Mainville, Bev Harrison (Camp Campaign); 12:45 - 2:00 p.m. - Kevin Moynihan; Chris Brittain (AST).

1.3 G. Hall agreed to record minutes.

MOTION 1: D. Thompson / K. Joyce. **That G. Hall be appointed as recording secretary.** When put to a vote, MOTION 1: Carried unanimously.

1.4 Bishop's Remarks

- Episcopal Activities since the 15 September meeting: Sunday School Conference, Bishop's Dinner, deconsecration of St. James' Parish of Hardwicke, Deanery of Shediak Episcopal Visitation, Camp Campaign kick-off and Shediak Parish contribution; 7 Greater Chapter Meetings well received, Clergy Development Day re Stewardship and narrative budgeting, Deanery of Woodstock Episcopal Visitation, Men's Conference (70

attending) with the Rev'd Dr. David Fisher, visit to Newfoundland - consecration of Cy Pitman, the meeting of Provincial Council and installation of the Metropolitan, celebrations at Trinity Church, Parish of Saint John, Barry Clarke consecrated bishop in Montreal, meeting of House of Bishops in Saskatoon and election as Episcopal Visitor for Church Army Canada, attended meeting of National Church Financial Development Committee - program of stewardship and development to financially resource mission and ministry.

- Meeting of Diocesan Executive - Motions carried at the 02 November meeting were read.

- The Bishop related the enthusiasm he encounters when visiting parishes and offers his thanks all who support his visits and make them successful.

- Letting Down the Nets.” What happens when we encounter success? Do we follow-through? If we were to greet success in terms of that for which we pray, would we know how to handle the result? God is blessing us with resources, can we manage them as they are called out? The Church is positioned to make a difference.

“Letting Down the Nets” document will be made available to members of Council. There is a plan to provide Planned Giving Consultants and/or full-time financial development officer funded by National Church in pilot dioceses.

The Bishop requested G. Porter to share results of Manna, a successful event held for those 10 - 16 years of age.

2. ACCEPTANCE OF THE AGENDA

MOTION 2: V. Hodge / D. Watts. **That the proposed Agenda be approved with the addition of an additional motion from the Spiritual Development Team.**

MOTION 2: Carried unanimously.

3. STUDY AND DISCUSSION - Luke 5:1-11 - Letting down the nets

4. MINUTES OF LAST MEETING

15 September 2004 Minutes

MOTION 3: D. Watts / J. Cathcart. **That the minutes of the last meeting (15 September 2004) be accepted as circulated.** MOTION 3: Carried unanimously.

5. Correspondence

MOTION 4: J. Sharpe / J. Cathcart. **That we receive two items of correspondence: AST Campaign request and Memo re Long Term Disability Plan as circulated.** MOTION 4: Carried unanimously.

6. REPORTS

6.1 Team Reports

Stewardship and Financial Development

D. Thompson reviewed the Team Report as circulated. 1) Leadership Stewardship Day was held 26 October; 2) Residential Schools Funding still to be requested from parishes; 3) Resources for parishes, regional stewardship conferences, parish stewardship representatives, diocesan stewardship consultants and diocesan stewardship officer all under consideration and waiting further action. 4) A request from Bishop's Counsel suggested an investigation regarding the diocesan stand on gambling and lotteries. D. Watts related familiarity with WAGG - Watchers of Government and Gambling (Saint John). Concern was expressed about the lack of funds allocated to stewardship initiatives in the 2005 Budget.

MOTION 5: V. Hodge / S. Golden. **That the Stewardship and Financial Development Team work with the Bishop's Office to facilitate an application to National Church for the possibility of a funded financial development officer in keeping with the program “Letting Down the Nets.”**

MOTION 5: Carried unanimously.

Administration

S. Golden reviewed the Administration Team Report as circulated. Items included: 1) Question re diocesan artwork; 2) Question re register project. There was a short debate and clarification of the history of the Project by the Archives Committee. An attempt will be made to make more information available for the suggested Deanery clericus consultations. Bishop Miller offered words of reminder regarding the importance keeping church registers up to date. 3) Circulation of the draft Privacy Policy and draft Sexual Offences Policy both referred to Council for study and consideration in January. 4) Issue of diocesan contracts still under consideration; 5) Diocesan Recording Secretary position still advertised. 6) Diocesan Information Management System in development stage. The Report was received by motion of S. Golden and C. Ferris.

Mission Outreach

K. Osborne offered a report of the Team including comments on: 1) The crisis in Recife and a request for prayer support; 2) Consideration of a support group for hospital chaplains; 3) Paul Jeffries mission and a May 2006 end date; 4) Reference to Coverdale, CFB Gagetown Chaplaincy, Dorchester Chaplaincy; 5) A request received for refugee support and the search for a refugee co-ordinator. The Report was received on motion by K. Osborne and M. Iype.

Youth

No report.

Parish Support and Development

The Report as circulated was reviewed by K. Borthwick including the issues of 1) Remuneration of part-time clergy (referred to Human Resources) and 2) Parishes struggling financially (referred to Bishop's Counsel with Archdeaconry commissions suggested as approach). The report was accepted on motion by K. Borthwick and J. Sharpe. The issue of a template for parish visioning is still under consideration.

MOTION 6: K. Borthwick / S. Allan. That the draft report on the remuneration of part-time clergy be referred to the Human Resources Committee. MOTION 6: Carried unanimously.

MOTION 7: K. Borthwick / J. Sharpe. That the draft of an approach to parishes struggling be referred to Bishop's Counsel. MOTION 7: Carried unanimously.

Episcopal

The Report of the Episcopal Team as circulated was briefly reviewed. Two motions under business. Report received on motion by D. Watts and E. Reid.

Spiritual Development

J. Cathcart offered a verbal report including items of: 1) a response to the Christian Education Director position vacancy; 2) Anglican Renewal Ministries Conference (motion under business); 3) Encouragement of groups facilitating Christian formation. The Report was received by Council with a motion by J. Cathcart and K. Osborne.

6.2 Diocesan Camp Capital Campaign Update

Judith Arbow presented an update and offered data for some needed near future decision-making. Some success / some delays, overall good shape.

Last report (September) indicated 350,000 commitments over 3 years. Currently 400,000 in negotiation stages. \$200,000 requests to be made. ACOA (Atlantic Canada Opportunities Agency) \$1.96 M. Strategic Community Investment Fund (SCIF). Development of a year-round facility. Costs - time for application. Reviews of Proposed Options Overview.

Options. Plan A. Follow through with ACOA. Follow through with ACOA and raise the \$665,000 in addition. Plan B. Drop ACOA, reduce expectations to the original \$1.25 M. Plan C. Wind down the campaign towards 31 December 2004.

Ms. Arbow and Bev Harrison requested some direction from Council as to the proposed three month extension of the camp fund raising campaign.

6.3 Atlantic School of Theology

Mr. Kevin Moynihan and Professor Chris Brittain made a presentation regarding current initiatives at AST. The emphasis on “transformational leadership,” the development of the Atlantic Centre for Ethics and Public Affairs and the start of the new president, the Rev’d Canon Eric Beresford have all attracted significant attention as AST continues to strive to improve the School and its offering to the churches. Information on the current \$3.5 M capital campaign was made available. Concern was raised by a member of Council regarding the orthodoxy of education at AST. Professor Brittain invited those concerned to investigate AST further and invite those from the School to speak about its program. Bishop Miller thanked our guests for their visit.

6.4 Finance Committee

The Proposed 2005 Budget 2005, Proposed Travel Allowances, and Draft Report on Capital Projects were noted as circulated. F. Scott made a brief presentation of the narrative version of the 2005 proposed Budget making reference to the line item version circulated in advance with an opportunity for comment and question.

7. ITEM FOLLOW-UP

Items identified for follow-up were addressed by Team reports or by motions under “business.”

8. BUSINESS

8.1 AST Financial Commitment

MOTION 8: D. Watts / E. Reid. That this Council approve a payment in the amount of \$1500 to the Atlantic School of Theology formation program, and \$3500 to the Atlantic School of Theology current capital campaign. MOTION 8: Carried unanimously.

On the debate there was an extended discussion and clarification on our need to support AST. Two members of Council were firm that no support be offered and one suggestion was that funding should be added to the Curacy Program. Three members of Council spoke in favour of the motion. When the question was called, MOTION 8: Carried, although not unanimously (23-2?).

8.2 NOTICE OF MOTION: Assistant Curacy Policy

D. Watts gave notice of motion for the January meeting:

“That the draft Diocesan Assistant Curacy Policy be adopted for immediate use.”

8.3 2005 Meeting Schedule

MOTION 9: D. Watts / S. Golden. That the January meeting date be changed to 26 January 2005 and the Development Weekend to 01-02 April 2005. MOTION 9: Carried unanimously.

On the debate, it was pointed out that the development weekend meeting will depend on a possible venue. Several members expressed concern over weekday meetings. It was suggested that we attempt to schedule at least some meetings on Saturdays in the future. When put to the vote, MOTION 9: Carried unanimously.

8.4 Anglican Renewal Ministries Conference

MOTION 10: V. Hodge / G. McEwen. That we support the ARM Leadership Training Institute For Laity Conference scheduled 10-13 February 2005 in Bathurst in the amount of \$1000 in 2004 and \$1000 in 2005.

On the debate and speaking in favour, it was suggested that this type of event promoting spiritual growth deserves specific diocesan attention and support. On the question, MOTION 10: Carried unanimously.

8.5 Camp Campaign Administration Contract Extension

MOTION 11: S. Allan / D. Kierstead. **That the contract on the Camp Capital Campaign with Kenn Mainville and Associates be extended three months into 2005 subject to negotiation.**

On the debate there was significant discussion concerning the involvement of ACOA, progress of the Campaign, ongoing monitoring of the Project and the suggested proposed options offered in the Campaign Report. A consensus was that the process already recommended by Council in terms of Finance Committee oversight responsibility be pursued and, if necessary, renewed. Council was also reminded that the Property Committee would normally fulfill the role of plan approval and financial scrutiny in terms of such projects in parishes and recommendation to the Bishop regarding the same. When the question was called, MOTION 12: was carried unanimously.

8.6 2005 Clergy Stipend Scale (Finance Committee)

MOTION 12: D. Watts / G. Jennings. **That the 2005 the Diocesan clergy stipend scale be adjusted by adding 2.5% to each level on the scale, and increasing the base stipend by an additional \$300.**

MOTION 12: Carried unanimously.

8.7 2005 Clergy Travel Allowances (Finance Committee)

MOTION 13: K. Borthwick / M. Iype. **That the 2005 basic travel allowance for clergy be increased by \$180 and the car replacement allowance be increased by \$300.** MOTION 13: Carried

unanimously.

8.8 2005 Proposed Budget

MOTION 14: D. Kierstead / R. McConnell. **That the 2005 Proposed Budget, as presented and recommended by the Finance Committee, be approved.** MOTION 14: Carried unanimously.

9. NOTICES

9.1 Thanks was expressed once again to the Parish of Saint John for the hospitality shown in hosting the meeting. The Bishop thanked members for their travel and presence.

9.2 Next meeting: 26 January 2004 - 10:00 a.m. - 4:00 p.m.. Location TBA.

10. ADJOURN

MOTION 15: D. Watts. **That the meeting of Council be adjourned (4:24 p.m.).**

Items referenced for follow-up

1. Notice of motion re Assistant curacy policy (Episcopal Team)
2. Diocesan contracts. (Administration Team)
3. Residential Schools Settlement funding (Diocesan Staff)
4. Diocesan Information Management System (Diocesan Staff)
5. Diocesan Recording Secretary (Administration Team)
6. Oversight of Camp Project (Finance Committee)
7. Referral of report to Human Resources re Part-time clergy remuneration
8. Referral of report to Bishop's Counsel re financially struggling parishes

Respectfully submitted,

Geoffrey Hall (The Ven.)
Appointed Recording Secretary
21 January 2005

Claude W. Miller (The Rt. Rev'd)
Bishop and Chair