



Anglican Diocese of Fredericton ROLES AND RESPONSIBILITIES

Human Resources Committee

Brief Description and Mandate

As a standing committee of Diocesan Council, to advise, guide and make recommendations to the Council on human resource management functions including, but not limited to:

1. All remuneration structures and details regarding compensation and benefits for all diocesan clergy, retirees, survivors and diocesan and parish staff.
2. Relationship management and evaluation processes;
3. Design and delivery of information sessions on human resources management issues;
4. A triennial review of all Diocesan Canons, regulations, policies and guidelines related to human resource management.

On-going Responsibilities and Reporting

To the Diocesan Council, either directly or through its Administration Team, and the Bishop.

Membership

At least three clergy and three lay members as appointed by Diocesan Council, one of which will be the chair and one the vice-chair.

The members may be members of the Diocesan Council.

The Chair will be a member of the Diocesan Council Administration Team. In the absence of the Chair, the Vice-chair may attend an Administration Team meeting.

Ex-officio: Bishop, Diocesan Treasurer, Secretary of the Synod and a representative of the Archdeacons.

Members should have some expertise, interest or knowledge of human resource management.

Budget

Meeting expenses.

Sub-groups and Other Links

Diocesan Council/Administration Team

Bishop of Fredericton

Constitution and Canons Committee

Finance Committee

Chancellor and Vice-chancellor

Updated

Day	Month	Year
07	11	2007